

## July 2010 Board Meeting Minutes

### MINNESOTA ASSOCIATION OF CONSERVATION PROFESSIONALS

23 July 2010

Stearns County SWCD, 110 2<sup>nd</sup> St. South  
Waite Park, MN

The meeting was called to order at 9:50 AM by President Ray Valley.

Present: Ray Valley, Anna Lipenga, Ann Geisen, Ray Norrgard, Dean Paron, Dan Steward and Beau Liddell.

#### Treasurer's Report – Ann Geisen

- Membership Savings (S1) balance of \$1,508.76; Free Checking (S7) balance of \$1,277.43, for total balance of \$ 2,786.19.
- Two new memberships and a couple donations were received since the last meeting.
- Debit cards for our account are free. We can get up to 3 if needed. Checks are \$14.50 for a box of 150, which should last us quite some time. If we get new checks we should print MnACP on them, and should consider what address we want on them.
- Dean moved that we get a box of checks and place our new PO box address on it, as well as obtain 2 debit cards in the organization's name, and if not possible to get two cards as such, then get one each in the president's and treasurer's name. 2<sup>nd</sup> by Beau. Passed.
- Dean made a motion to accept the treasurer's report, seconded by Anna; motion passed unanimously.

#### Secretary's Report – Beau Liddell

- Minutes from May meeting were presented for approval by board.
- Dean motioned to approve the minutes, 2<sup>nd</sup> by Ray N. Unanimously passed.

#### Annual Meeting Updates – All

- Decided to consider the meeting as a workshop; title of workshop will be "Hidden Threats: Contaminants in Resource Management."
- Ray moved that we charge \$20 per attendee (includes membership and lunch); 2<sup>nd</sup> by Dan; passed
- Date of workshop will be February 25<sup>th</sup>, 2011.
- Molly Tranell, Deb Swackhammer & Shawn Shettler are confirmed speakers
- Still need to hear from Bill and Paul regarding speakers for mercury, endocrine disrupters, and hard rock mining; Beau will check with Bill on Heiko Schoenfuss and Randy Kolka, as well as CLC as a venue; Paul has indicated that Bruce Johnson would be a good speaker to present hard rock mining pollution issues, but still needs to confirm.
- Much of the information will be somewhat sobering and if possible we will try to have Deb provide some good news and positive aspects looking forward.
- If for some reason a speaker backs out, might want to consider a couple back-up speakers that to focus on implementation – if anyone has suggestions, contact Ray V.
- Need to draft a letter and follow-up by phone if needed requesting authorization for state employees to attend the workshop on state time; good to go for BWSR, but need to

request this for PCA and DNR; also need to send out meeting notices to SWCDs and professional staff with other conservation organizations.

- Ray V. and Ray N. will work on the request letter

#### Promoting MnACP at Events – All

- Dennis Fuchs recommended having a booth at Mn Assoc. of SWCD's on Dec. 6-7<sup>th</sup> in St. Paul (contact LeAnn Buck)
- If we do that we'd probably also want to work up a brochure, provide copies of our newsletter, as well as our workshop announcement.
- Need to find out how much a booth will cost.
- Also, we may want to do what we can to promote MnACP at the upcoming Midwest F&W Conference in mid-December; In addition, Oct 25-26 BWSR Training Academy @ Breezy Point would be a good opportunity to recruit members.

#### Newsletter – All

- What do we want in the newsletter?
- Summary of recent action, current issues coming up; list of officers, highlight our stance and request to legislature regarding conservation delivery and need for more "boots on the ground", as well as our stance regarding need for professional involvement on commission that will look at natural resource agency reorganization.
- Need to allow for 3 weeks from final version to mailing; probably plan for an early-September submission deadline and get out by October
- Ann will help Ray with formatting the newsletter
- Board members need to get content to Ray N.
- Anna will do 'downwind' section and focus on recruitment issues.
- Beau will provide a summary of proposed By-Law changes and newsletter will refer members to the website for additional information.
- Include request for award nominations
- Also indicate that in the future we will be providing newsletter via website and e-mail, and request that members provide their current contact information, including e-mail address; also request that members indicate if they only want to receive the newsletter and meeting notifications via mail.
- Request that members share newsletter with colleagues and recruit new members if possible.
- This year we will send notifications & newsletter to everyone on our list going back to 2007.

#### Website/webmaster update – All

- John Huber will continue to post documents to the website until Matt Lauer can take over in September; send documents to Jack Lauer who will be our webpage liaison.
- Jack has indicated that we should purchase a 1-year rights to domain MnACP.org; Dean motioned to allow Jack to do so and reimburse him for costs; 2<sup>nd</sup> by Anna; passed.
- May not be until mid-Fall before the new site will be up and running
- 

#### Recruitment – All

- We need to start working harder on recruitment and making sure we get more non-DNR members.
- Start promoting the organization to your colleagues.

MnACP PO Box Address - Beau

- If we want a PO box for a permanent address for MnACP, Beau is willing to check the box periodically if we want to have it at the Little Falls PO. A 4x6 box will cost about \$44 per year, and a 6x6 box will cost about \$70 per year. We get 2 keys from the outset that cost \$1 deposit each, and then if we want additional keys, they cost \$7/key.
- Beau made motion to get a 4x6 box; 2<sup>nd</sup> by Anna; passed.

Next Meeting: Oct 6<sup>th</sup>, 2010, Stearns County SWCD. Beau will try to get an announcement to current members via e-mail at least a week or two in advance so they can have input on issues they would like the board to take up.

At next meeting we will discuss progress on newsletter, getting prepared for booths at SWCD annual meeting, Midwest F&W Conf. and BWSR training academy.

Having no more business, Beau made a motion to adjourn the meeting; Ray N. seconded the motion. The motion passed and the meeting was adjourned at 12:05 pm.

# MnACP 2011 Annual Meeting Tentative Agenda

**Start Time: 9:00 a.m.**

**Location:** TBD/Tentatively Central Lakes College in Brainerd

**When:** Friday, February 25<sup>th</sup> or March 4<sup>th</sup>, 2011

**Theme:** "Contaminants – need to come up with a better title"

1<sup>st</sup> speaker 30 minutes

Rest of speakers 45 minutes, including Q&A

Registration 8:30-9am; Meeting 9am-3:00 pm; Business meeting thereafter

Speakers, 6 hrs

Intro-Welcome 10-15 min.

Lunch 1 hr. 15 min.

2-15 min. breaks

1-2 hrs business meeting

## ***Morning Session:***

9:15-9:45 Keynote – Deb Swackhammer

9:45-10:30 Hardrock mining contaminants – Bruce Johnson (contaminants specialist – retired); Paul will vet & inform board, and if need be propose alternative speaker

10:30-10:45 Break

10:45-11:30 Endocrine disrupters & pharmaceuticals – Heiko Schoenfuss (SCSU) – Bill will contact

11:30-12:15 Mercury in forested wetlands – Randy Kolka (USFS) – Bill will contact

***Lunch 12:15-1:30 – Deb Swackhammer will speak***

## ***Afternoon Session:***

1:30-2:15 Sediment fingerprinting in MN & Mississippi River -- Carrie Jennings & Shawn Shettler (sp?) w/ St. Croix Watershed Research Station – Jack will contact

2:15-3:00 Lead issues – Molly Tranel – Beau will contact

3:00-3:15 Break

## ***Business Meeting 3:15-4:30 p.m.***

Get the agenda and date lined up, then contact Kramka (DNR) and other agencies to request staff time; if request expenses for board members, then approach directors